

GENERAL INSTRUCTION TO THE ENUMERATOR.

As soon as possible after the completion of the Enumeration—

(1.) *Arrange the Householders' Schedules in order* so that all those relating to one Parish or Township, Hamlet, Ecclesiastical District, &c., are together.

NOTE.—This order will be indicated by the Schedule Numbers entered in your "Memorandum Book," prepared in conformity with the instructions.

(2.) COPY VERY LEGIBLY *in ink* the Householders' Schedules into this *Enumeration Book*, in accordance with the following directions:—

Directions respecting the manner of entering the Householders' Schedules.

1. Insert first, in the spaces at the top of the page, the name of the Parish or Township, City or Municipal Borough, Ward (if in a City or Municipal Borough), Parliamentary Borough, Town, Hamlet, &c., or Ecclesiastical District, in which the houses of that page are situate, drawing your pen through such of the words as are inappropriate.
2. In the first column, write the *No.* of the *Householder's Schedule* you are about to copy, commencing with *No.* 1; in the second column the name of the Road, Street, Square, &c., where the house is situate, and the *No.* of the *house*, or any distinctive Name by which it is known; then insert in the third column the figure 1 for an Inhabited House, and Copy from the Schedule into the other columns all the particulars concerning the persons mentioned therein, making use of any of the authorised contractions (see below), and taking especial care to class the *ages* of MALES and FEMALES under their PROPER COLUMNS.

Proceed to enter in the same manner the other Schedules, up to the last, in strict numerical order.

3. Under the name of the last entered person in each *house*, draw a DOUBLE line, as in the example on the opposite page, to separate the inmates from those of the house next following; and where there is *more than one Occupier* in the same house, draw a *single* line to distinguish each Family, as in the example. [NOTE.—*A Lodger, with or without a family, is to be considered an Occupier*].

4. Where you have to insert an uninhabited house, or a house building, do this by writing in the fourth column, "1 U," or "1 B," on a distinct line, following the order in which the houses occur in the Road, Street, &c. When two or more houses, uninhabited or building, occur together, insert the total number, thus:—"3 U," "2 B," as the case may be.

5. At the bottom of each page, on the line for that purpose, enter the **total number of houses** in that page, as in the example. If the statement respecting any inhabited house is continued from one page to another, that house will be reckoned in the total of the houses in the page on which the *first* name is entered. Enter also, on the line at the foot of the page, the total number of MALES and FEMALES in that page.
6. When all the Schedules belonging to any one *Parish or Township, Borough, Ward, Town, Hamlet, &c., or Ecclesiastical District*, have been entered, write across the page, "*End of the Parish [or Township] of —.*" "*End of the Borough, Ward, Town, Hamlet, &c., or Ecclesiastical District, of —.*" following this order of preference where the boundaries are conflicting. Make the next entry on the first line of the following PAGE.

Persons not in Houses; and Completion of the Enumeration Book.

After having completed the entry of all the HOUSEHOLDERS' SCHEDULES, according to the above directions, commence a fresh page, and writing over the top "*List of Persons not in Houses,*" proceed to copy from your "Memorandum Book" the particulars contained in the List of Persons who slept in Barns, Sheds, &c.; but in making up the totals at the foot of that page, the columns headed "Houses" must be left blank, as Barns, Sheds, &c., are not to be reckoned as *Houses*. Then, having satisfied yourself of the correctness of your book, fill up the tables on pages iv. and v., and sign the Declaration on page vi.

CONTRACTIONS TO BE USED BY THE ENUMERATOR.

ROAD, STREET, &c.—Write "*Rd.*" for Road; "*St.*" for Street; "*Pl.*" for Place; "*Sq.*" for Square; "*Ter.*" for Terrace.

NAMES.—Write the *First Christian Name* in full; *initials* or first letters of the other Christian names of a person who has more than one, may be inserted.

When the same *surnames* occur *several times in succession*, write "do." for all such surnames except the *first*, which should be written in full.

Where the *name* or *any particular* is *not known*, "*n. k.*" should be entered in its place.

In the column "RELATION TO HEAD OF FAMILY," write "*Head,*" for head of family; "*Daur.*" for daughter; "*Serv.*" for servant.

In the column "CONDITION," write "*Mar.*" for married; "*Un.*" for unmarried; "*W.*" for widow; "*Widr.*" for widower.

In the columns for AGE write the number of *years* carefully and distinctly in the proper column for "Males" or "Females," as the case may be; in the case of Children under

One Year of age, as the age is expressed in months, write "*Mo.*" distinctly after the figures.

In the column for "RANK, PROFESSION, OR OCCUPATION," the following contractions may be used: "*Ag. Lab.*" for agricultural labourer; "*Ap.*" for apprentice; "*Cl.*" for clerk; "*Serv.*" for servant.

1	2	3	4	5	6
1	2	3	4	5	6

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The undermentioned Houses are situate within the Boundaries of the

[Example]

Parish [or Township] of <i>St. Saviour.</i>		City or Municipal Borough of <i>Southwark.</i>		Municipal Ward of <i>High Street.</i>		Parliamentary Borough of <i>Southwark.</i>		Town [not being a City or Borough] of		Hamlet or Tything, &c., of		Ecclesiastical District of <i>Christchurch.</i>		Whether Blind, or Deaf and Dumb		
No. of Schedule	Road, Street, &c., and No. or Name of House	HOUSES		Name and Surname of each Person	Relation to Head of Family	Condition	Age of		Rank, Profession, or Occupation	Where Born						
		In- habited	Un- inhabited (C.A. or Building (H))				Males	Females								
4	7, Charlotte St. "Queen's Arms"	1		Michael Morrison	Head	Mar.	31		Vicwaller	Middlesex; Islington.						
				Mary J. Do.	Wife	Mar.		29			Salop, Condover.					
				Ellen Do.	Daughter			7 mo.				Surrey; St. Saviour, Southwark.				
				Ann Fox	Serv.	Un.		28		General Serv.	Hants; Andover.					
				Eatherine Doyle	Serv.	Un.		24		Barmaid	Ireland.					
5	8, Charlotte St.	1		Lambert Newton	Head	Mar.	39		Grocer; (master, employing 2 men)	Cumberland; Highton.						
				Emma Do.	Wife	Mar.		36			Cumberland; Longtown.					
				William Do.	Son			12		Scholar	Surrey; St. Saviour, Southwark.					
				Hennetta Do.	Daughter			9		Do.	Do.; Do.			Deaf & Dumb from birth.		
				George Bacon	Shopman	Un.		19		Grocer's Shopman	Middlesex; Shoreditch.					
				Fane Cook	Serv.	Un.		22		General Serv.	Do.; Marylebone.					
				James F. Phillips	Head	Mar.		41		Banker's Cl.	Yorkshire; Leeds.					
6	Do.	2		Lambert Do.	Wife	Mar.		29		Do.; Bradford.						
				Sophia White	Serv.	Un.		10		General Serv.	Middlesex; St. Jas, Westminster.					
				William Frampton	Head	Mar.		72		Coach Driver	Staffordsh.; Bilston.					
7	1, Bird Lane	1		Anne Do.	Wife	Mar.		69		Do.; Farnworth						
				Thomas Johnson	Head	Wid.		68		Retired Grocer	Devon; Linton.					
8	2, Bird Lane	1		Emma Do.	Niece	Un.		41		Corset Maker			Middlesex; St. Pancras.			
				Fane Farmer	Apprentice	Un.		18		Corset Maker (App.)			Middlesex; Stepney.			
				Walter Johnson	Lodger	Un.		23		Ship Carpenter			Durham, Sunderland.			
9	Do.	2		End of Christchurch Ecclesiastical District.												
Total of Houses...		4	3	Total of Males and Females...		8	12									

ABSTRACT OF TOTALS IN THE FOLLOWING PAGES.

Page	No. of Schedules	Houses			Persons			Page	No. of Schedules	Houses			Persons			Page	No. of Schedules	Houses			Persons																																													
		Inhabited	Uninhabited	Building	Males	Females	Total			Inhabited	Uninhabited	Building	Males	Females	Total			Inhabited	Uninhabited	Building	Males	Females	Total																																											
1	10	3	1		10	10	20	15							20																																																			
2	7	6	1		9	14	23	16							30																																																			
3								17							31																																																			
4								18							32																																																			
5								19							33																																																			
6								20							34																																																			
7								21																																																										
8								22							<p>NOTE—The number of PERSONS in Barns, Sheds, Tents, &c., must be entered against the page in which they occur, and the words "Barns, Sheds, &c.," as the case may be, must be written in the spaces for Houses.</p> <p>RECAPITULATION.</p> <table border="1"> <thead> <tr> <th rowspan="2">Pages</th> <th rowspan="2">No. of Schedules</th> <th colspan="3">Houses</th> <th colspan="3">Persons</th> </tr> <tr> <th>Inhabited</th> <th>Uninhabited</th> <th>Building</th> <th>Males</th> <th>Females</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>1 to 14</td> <td>*9</td> <td>9</td> <td>1</td> <td></td> <td>19</td> <td>24</td> <td>43</td> </tr> <tr> <td>15 to 28</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>29 to 34</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TOTAL ...</td> <td>*9</td> <td>9</td> <td>1</td> <td></td> <td>19</td> <td>24</td> <td>43</td> </tr> </tbody> </table>						Pages	No. of Schedules	Houses			Persons			Inhabited	Uninhabited	Building	Males	Females	Total	1 to 14	*9	9	1		19	24	43	15 to 28								29 to 34								TOTAL ...	*9	9	1		19	24	43
Pages	No. of Schedules	Houses			Persons																																																													
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TOTAL ...	*9	9	1		19	24	43																																																											
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	10	9	1		19	24	43	29																																																										

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Ref/entries-

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I SOLEMNLY declare that the Account of the Population and Houses of the District for which I am Enumerator, contained in this Book, has been truly and faithfully taken by me, and that, to the best of my knowledge and belief, the same is correct.

Witness my hand this Tenth day of April, 1861,

Henry Hastings Enumerator.

I CERTIFY that I have carefully examined the Account of the Population and Houses contained in this Book, and have satisfied myself by comparing it with the Householders' Schedules or otherwise, that the instructions have been punctually fulfilled and all defects supplied and inaccuracies corrected so as to make it as accurate as possible.

Witness my hand this 11th day of April 1861,

John Allen, Registrar.

I CERTIFY that I have examined the Account of the Population contained in this Book, and that the Registrar has duly performed the duties required of him in regard to the same, and that no inaccuracies have been discovered therein which have not been duly corrected, as far as has been possible.

Witness my hand this 16th day of May 1861,

J. P. Jones Superintendent Registrar.

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The undermentioned Houses are situate within the Boundaries of the

Parish [or Township] of		City or Municipal Borough of		Municipal Ward of		Parliamentary Borough of		Town of		Hamlet or Tything, &c., of		Ecclesiastical District of	
Podgeston													
No. of Schedule	Road, Street, &c., and No. or Name of House	HOUSES		Name and Surname of each Person	Relation to Head of Family	Condition	Age of		Rank, Profession, or Occupation	Where Born		Whether Blind, or Deaf and-Dumb	
		Inhabited	Uninhabited (A.) or Building (B.)				Males	Females					
1	Podgeston Farm	1		Rowen R. Robinson	Head	Widow	68		Farms 261 acres employing 2 lab.	Castle Hall	Pembroke		
				Elizabeth Lymyn	Serv	Widow	40		General Serv	Manorbear	St. Mary		
				George Botman	Serv	Widow	12		General Serv	Lamphey	St. Mary		
2	Podgeston Hill	1		Henry Hitchens	Head	Mar	47		Farms 138 Acres employing 2 Lab	St. Mary	St. Mary		
				Anne	Wife	Mar	41			St. Mary	St. Mary		
				Mary	Serv	Mar	19			St. Mary	St. Mary		
				John	Serv	Mar	78			St. Mary	St. Mary		
				Catherine	Serv	Mar	13			St. Mary	St. Mary		
				Anne	Serv	Mar	10			St. Mary	St. Mary		
				Henry	Serv	Mar	8			St. Mary	St. Mary		
				Cather Brown	Widow	Widow	70		Visitor	Penally	St. Mary		
				George Hitchens	Nephew	Widow	7		Widow	Boobastor	St. Mary		
				Isaac John	Serv	Widow	7		Widow	Reynolds	St. Mary		
				John John	Serv	Widow	7		Widow	Lamphey	St. Mary		
				Margaret Wade	Serv	Mar	22		House Serv	Podgeston	St. Mary		
3	Podgeston	1		William Owens	Head	Mar	51		Farms 136 Acres employing 2 Lab	Manorbear	St. Mary		
				Catherine	Wife	Mar	34			St. Mary	St. Mary		
				Fredrick	Serv	Mar	7			Redbirth	St. Mary		
				Mary Edwards	Serv	Mar	17		House Serv	Manorbear	St. Mary		
				Harriet Williams	Serv	Mar	27		Kitchen Girl	Manorbear	St. Mary		
Total of Houses...		3		Total of Males and Females...			10	10					

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No. of Schedule	Road, Street, &c., and No. or Name of House	HOUSES		Name and Surname of each Person	Relation to Head of Family	Condition	Age of		Rank, Profession, or Occupation	Where Born		Whether Blind, or Deaf and-Dumb	
		In-habited	Uninhabited (U.), or Building (B.)				Males	Females					
4	Highlands	1		William Brown	Head	Mar	55		Farms 50 Acres employing 100	Hodgkinton	Dunbartonshire		
				Ann	Wife	Mar		44			St. Florence	St.	
				Mary A.	Daughter			10			Hodgkinton	St.	
				Thomas E.	Son			7			St.	St.	
				Elizabeth E.	Daughter			4			St.	St.	
5	Hodgkinton	1		George John	Servant	Un	16		Plough Boy	Hodgkinton	St.		
				Jane Vaughan	Head	W	67		Farms 28 Acres	Hodgkinton	St.		
				James	Son	Un		16			Hodgkinton	St.	
				Elizabeth	Daughter	Un		30			St.	St.	
				Mary A.	Daughter	Un		27			St. Florence	St.	
				John V. Bennett	Grandson	Un		19			St.	St.	
				Jane C. Vaughan	Granddaughter	Un		17			St.	St.	
6	Hodgkinton Cottage	1		James Cross	Head	Mar	56		Govt. & Superannuated Police	Dunbarton	St.		
				Frances	Wife	Mar		56			Hodgkinton	St.	
				Frances	Daughter			12			St.	St.	
7	Hodgkinton Village	1		Thomas Davies	Head	Mar	55		Ag. Labr	Wiston	St.		
				Sarah	Wife	Mar		60			Wiston	St.	
				Isaac	Wife	Mar		50		Ag. Labr	St.	St.	
8		1		Esther Gibby	Head	Mar	57		Ag. Labr	Dunbarton	St.		
				Frances	Wife	Mar		22			Dunbarton	St.	
				Ann	Daughter			1			Hampden	St.	
9		1		Bligh Jennings	Head	W	77		Pauper	St. Marywells	St.		
				Ann Potter	Granddaughter			13			Hodgkinton	St.	
	10 Charles Hall		Un										
				End of Hodgkinton				Parish					
Total of Houses...		6	1	Total of Males and Females...		9	14						

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